



BSI Business Continuity Self-assessment

Helping you to assess your BCM plan to BS 25999-2

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BSI Business Continuity
Self-assessment | **BS 25999-2™**

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BSi
British Standards®

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Fact: every year, thousands of organizations experience disruption to their operations lasting longer than five working days.

Fact: disruption takes many forms, from the unexpected departure of a key member of staff to a large-scale terrorist attack.

Fact: evidence has shown that the share price of businesses with audited business continuity management systems (BCMS) in place recovers faster after disruption than those without.

Bombs. Floods. Flu. Power cuts. Fire.

The only thing you can predict about business continuity management is... you will need it

Many organizations consider themselves prepared for disruption to business continuity. "Oh yes, we have a business continuity management system. We're ready."

But are they? And are you?

Are you ready for whatever lies around the next corner?

Are you ready if key people leave, are poached by a rival, fall ill or die?
If freak weather means you must find new premises for three weeks?
If you suffer a catastrophic power failure during the working day?

You can put your faith in gut feelings or instincts. In your untested plans. Or you can place your trust in the BSI Business Continuity Self-assessment online toolkit, based on the internationally renowned British Standard, BS 25999.

The confidence that you're prepared

BSI Business Continuity Self-assessment online toolkit has been designed specifically to make it easy to work across multiple sites and with multiple users, though you can just as easily use it as a standalone application.

It gives you all the tools you need to plan, implement, operate, review, record and report on your business continuity management system (BCMS).

Now, systematically, you can work through your BCMS, testing its strengths, probing for weak spots. Complete the process and you have the confidence that you are ready to undertake an external audit. And, more importantly, that your organization may be able to deal with incidents... come what may.

Required by law

For organizations in – or working with – the public sector, there is an additional need for effective business continuity management (BCM) in the shape of the Civil Contingencies Act.

Soon to be updated, the Act requires all local authorities to be centres of knowledge about business continuity.

Ten reasons to subscribe to the BSI Business Continuity Self-assessment online toolkit

1. **Saves** time by allowing you to work smarter as you review your BCMS.
2. **Guides** the design of your BCMS from strategy to operations and external audit, following the recognized British Standard, BS 25999-2
3. **Allows** you to assess your organization as a whole or break it down into separate divisions, departments or units
4. **Provides** guidance throughout the BCMS design process including tips for improving performance
5. **Creates** a powerful framework for reviewing and assessing the system's effectiveness under pressure
6. **Identifies** elements that are working well but also elements needing attention or missing altogether
7. **Enables** you to compare different parts of your organization for benchmarking purposes
8. **Provides** cost-effective expert guidance written by BCM practitioners with market experience
9. **Presents** an easy-to-use tool for in-house staff to work with at the time that suits them best
10. **Smooths** the path towards certification to BS 25999-2.



What does the BSI Business Continuity Self-assessment online toolkit contain?

The BSI Business Continuity Self-assessment toolkit is a self-contained online resource that you access with a user name and password.

Once you're through security you can...

- Access the full set of business continuity management self-assessment questions with answer and comment fields
- Get contextual help for each question written by BCM experts at BSI British Standards
- Start new self-assessments when needed, or amend existing self-assessments at any time
- Create summary reports, detailed reports or custom reports on your self-assessments
- Select from a library of PDF and HTML reference documents including BS 25999-1, the code of practice, BS 25999-2, the specification, and a range of books
- Allocate self-assessment work to other users in your organization, and manage user access to sensitive information
- Compare self-assessments to show progress/change/differences

How do I use the BSI Business Continuity Self-assessment online toolkit?

You use the BSI Business Continuity Self-assessment toolkit to work logically through the requirements of BS 25999-2, literally ensuring you've ticked all the boxes.

For each central clause of the British Standard, BS 25999-2, you get a set of relevant questions. You answer each question, adding notes, evidence for your answer and dates for further action. This evidence trail is essential when it's time for your external audit.

Hyperlinks take you straight to the relevant clauses of BS 25999-1 and BS 25999-2, so you can see at a glance what's required in Part 2 (the Specification) and the guidance given in the Code of Practice (Part 1).

You'll also find extra help on specific requirements:

- Contextual help and guidance for each question
- Downloads of reference materials (BS 25999-1 & BS 25999-2, and a range of books)

Once you've answered the questions, you can use the BSI Business Continuity Self-assessment online toolkit to generate automatic reports:

1. Summary report – including graphs showing progress towards completion.
2. Detailed report – showing the list of questions plus answers and comments.
3. Customized reports – design your own reports to show only what you need, e.g. outstanding actions or unanswered questions.



How much does the BSI Business Continuity Self-assessment toolkit cost?

- Single user price valid for one year **£795** +VAT
- Five (5) user price valid for one year **£1,995** +VAT
- Enterprise licences and consultant packages are available
- For a tailored quote for your organization please get in touch

For a quote, to subscribe, or to sign up for a **FREE trial**, fill in the form at:

www.bsigroup.com/bconline

Email: info@bsigroup.com

Tel: **+44 (0)20 8996 9001**

About BSI British Standards

BSI British Standards is the UK's national standards organization, recognized globally for its independence, integrity and innovation in the production of standards and information products that promote and share best practice. BSI works with businesses, consumers and government to represent UK interests and to make sure that British, European and international standards are useful, relevant and authoritative.

BSI British Standards has been instrumental in the creation, development and promotion of instantly recognizable and well-renowned standards:

BS 25999-1 and BS 25999-2 for business continuity management
BS ISO/IEC 27001 for information security management
BS EN ISO 9001 for quality management
BS EN ISO 14001 for environmental management
BS OHSAS 18001 for occupational health and safety management

For further information please visit
www.bsigroup.com/britishstandards

BSI British Standards is part of BSI Group, a global independent business services organization that inspires confidence and delivers assurance to customers with standards-based solutions. Originating as the world's first national standards body, the Group has over 2,250 staff operating in over 100 countries through more than 50 global offices. The Group's key offerings are:

- The development and sale of private, national and international standards and supporting information
- Second and third-party management systems assessment and certification
- Product testing and certification of services and products
- Performance management software solutions
- Training services in support of standards implementation and business best practice.

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